

February 24, 2020  
The Board of Brown County Commissioners met in regular session with the following members present: Chairman Dwight A. Kruse, Keith Olsen, and Richard L. Lehmkuhl. Also present were Brown County Clerk, Melissa Gormley, and Deputy County Clerk, Dawn Boyles. County Attorney, Kevin Hill, was present for a portion of the meeting. Dwight A. Kruse opened the meeting at 8:10 a.m. The Pledge of Allegiance was recited by all. Pastor Alan Ely led the meeting with a prayer.

**APPRAISER**

Brown County Appraiser, Steve Markham, updated the commission on happenings in his department.

**EXECUTIVE SESSION**

Brown County Appraiser, Steve Markham, requested a five minute executive session. Motion by Keith Olsen for a five minute Executive Session on non-elected personnel with the three Commissioners, Brown County Clerk, Melissa Gormley and Brown County Appraiser, Steve Markham, present to discuss personnel matters of non-elected personnel with executive session necessary to protect privacy interests. Seconded by Richard Lehmkuhl. Closed 8:15 a.m. Opened 8:20 a.m. No binding action was taken.

**SOLID WASTE**

Brown County IT Director, Sandy Carter, discussed upgrading the computer system for the solid waste station. Costs for the upgrade would be \$9,229.19 and would be funded from solid waste budget. Motion by Richard Lehmkuhl to allow the upgrade. Seconded by Keith Olsen. Motion carried.

**MINUTES**

Motion by Keith Olsen to approve the February 18, 2020, minutes with a correction to the first executive session from a ten minute to a five minute executive session. Seconded by Richard Lehmkuhl. Motion carried.

**RUTH AND ROGER WOLFE CHARITABLE TRUST**

Brown County Clerk, Melissa Gormley, presented a letter of approval and a check from the Roger and Ruth Charitable Trust to purchase picnic tables for courthouse square.

**LIQUOR LICENSE**

Motion by Keith Olsen to approve a liquor license for MLCC DBA Mission Lake Country Club. Seconded by Richard Lehmkuhl. Motion carried.

**OIL BIDS OPENING**

Oil Bids for an estimated 500,000 gallons of RS-1HP for road oiling were opened. Bids were as follows: Vance Brothers, Inc. with a bid of \$2.18 per gallon, Ergon Asphalt with a bid of \$2.40 per gallon, and Coastal Energy with a bid of \$2.39 per gallon. Road Foremen Herb Roland was present for the bid opening. Motion by Keith Olsen to accept the Vance Brothers, Inc. bid of \$2.18 per gallon for RS-1HP. Seconded by Richard Lehmkuhl. Motion carried.

**MISSION TOWNSHIP**

Mark Tollefson, Mission Township Clerk, discussed a possibility of upgrading two miles of township road on Meadowlark Road between 170<sup>th</sup> and 190<sup>th</sup>. Tollefson also discussed a long term plan. Tollefson also requested information on the right of way and who is responsibility it is to maintain the entrance off of US Highway 73 onto 170<sup>th</sup> Road on the east side.

**CCR ROOFING**

Logan Selmon, CCR Roofing, discussed the courthouse roof with the three commissioners and Ben Walker, courthouse custodian via phone conference. Selmon and the KCAMP insurance adjuster inspected the courthouse roof last week and determined it does need to be replaced. Selmon will return with a quote for the repairs.

**EXECUTIVE SESSION**

Brown County Clerk, Melissa Gormley, requested a five minute executive session. Motion by Keith Olsen for a five minute Executive Session on non-elected personnel with the three Commissioners and Brown County Clerk, Melissa Gormley, to discuss personnel matters of non-elected personnel with executive session necessary to protect privacy interests. Seconded by Richard Lehmkuhl. Closed 10:00 a.m. Opened 10:05 a.m. No binding action was taken.

**ROAD & BRIDGE**

Motion by Keith Olsen to raise Caleb Clement pay to \$17.50 per hour and to raise Terri Siebenmorgen, Josh Linck, and Rodney Allen to the Assistant Foreman pay of \$18.00 per hour. Seconded by Richard Lehmkuhl. Motion carried.

**MAPLE LEAF FESTIVAL**

Ryan Meininger, Hiawatha Chamber of Commerce, discussed use of the courthouse bathrooms and courthouse square for the Maple Leaf Festival on September 26, 2020. Motion by Keith Olsen to allow use of the courthouse bathrooms and courthouse square. Seconded by Richard Lehmkuhl. Motion carried. Meininger also discussed electrical issues during outdoor events downtown. County Clerk Gormley will contact Meininger about getting quotes to upgrade the electrical.

Motion by Keith Olsen to adjourn. Seconded by Richard Lehmkuhl. Motion carried. Meeting closed at 10:40 a.m. The next regular meeting will be Friday, February 28, 2020, to approve month end bills.

ATTEST:

APPROVED BY:

MELISSA GORMLEY, COUNTY CLERK

DWIGHT A. KRUSE, CHAIRMAN

KEITH OLSEN, MEMBER

RICHARD L. LEHMKUHL, MEMBER