

**OFFICE OF COUNTY CLERK**

February 26, 2021

The Board of Brown County Commissioners met in regular session with the following members present: Chairman Richard L. Lehmkuhl, Lamar Shoemaker, and William Pollock. Also present was County Clerk Dawn M. Boyles. County Attorney Kevin Hill was present for a portion of the meeting. Richard L. Lehmkuhl opened the meeting at 8:10 a.m. The Pledge of Allegiance was recited by all. Richard Lehmkuhl led the meeting with a prayer.

**PAYMENT OF CLAIMS**

The February, 26, 2021, month-end claims were approved as follows:

001 General	\$138,579.26
103 Road & Bridge	45,806.17
123 Historical Society	4,643.00
125 Employee Benefit	2,676.17
127 Election	5,945.50
129 Extension	9,272.30
131 Mental Health	6,379.00
133 Developmental Services	2,356.29
143 Appraiser	844.65
145 Ambulance	22,076.12
147 Noxious Weed	1,669.64
155 Diversion	694.59
160 911 SB50	49,281.65
165 ACC	2,365.97
167 JJCR	4,596.75
168 Reinvestment Grant	91.04
201 Services for Elderly	2,047.40
211 Solid Waste	51,172.85
909 Payroll	172.90
<b>TOTAL</b>	<b>\$370,635.73</b>

**PAYROLL**

The February 24, 2021, payroll was approved as follows:

General	\$78,764.73
Road & Bridge	15,577.89
Election	2,787.40
Technology	221.94
Appraiser	4,971.48
Noxious Weed	2,549.84
ACC	10,586.33
JJA Core	13,096.75
Reinvestment Grant	3,109.19
Services for Elderly	2,457.00
Solid Waste	6,126.74
Special MVT	2,787.40
Employee Ben FICA	8,553.10
Employee Ben KPERS	10,804.74
State Unemploy/Work Comp	-140.21
Insurance	-9450.00
<b>TOTAL</b>	<b>\$152,804.32</b>

**ROAD & BRIDGE**

Tami Lehmkuhl, Road and Bridge secretary, requested clarification on oiling for the cities and school parking lot this year. Motion by Lamar Shoemaker to continue the oiling of the cities and school parking lot for this year and revisit later. Seconded by Richard Lehmkuhl. Motion carried.

#### **MINUTES**

Motion by William Pollock to approve the February 22, 2021 minutes with the following correction. Seconded by Lamar Shoemaker. Motion carried.

#### **IT DEPARTMENT**

Sandy Carter, Director, presented the quote from Civic Plus for \$5,500 for the first year and \$5,250 for year two annual recurring service to allow streaming to the county website for the commission meetings. Motion by Lamar Shoemaker to approve the purchase of the service from Civic Plus for \$5,500 for the first year and \$5,250 for a two annual recurring service to allow streaming to the county website for the commission meetings. Seconded by William Pollock. Motion carried.

#### **OCCUPATIONAL LICENSE**

Brown County Clerk, Dawn Boyles, presented the commission with letters to the county occupational license holders for signatures.

#### **HEALTH DEPARTMENT**

Motion by Lamar Shoemaker to appoint Richard L. Lehmkuhl to the NEK Multi County Board of Health. Seconded by William Pollock. Motion carried.

#### **EMERGENCY VEHICLE PERMITS**

Motion by Lamar Shoemaker to approve Emergency Vehicle Permits for Gordon Hooper (2), Matt Tietjens, Dennis Tietjens, Josh Long, Jesse Clark and Jason Hooper. Seconded by William Pollock. Motion carried.

#### **EXECUTIVE SESSION**

Commissioner Pollock requested an executive session. Motion by Lamar Shoemaker for a 10 minute Executive Session on non-elected personnel with the three commissioners present. Seconded by William Pollock. Closed 8:35 a.m. Opened 8:45 a.m. No binding action was taken.

#### **ROAD & BRIDGE**

Motion by Lamar Shoemaker to move John Selland to District 1 Assistant Road Foreman at \$18.00 per hour effective February 21, 2021. Seconded by William Pollock. Motion carried.

#### **ROAD & BRIDGE**

Motion by Lamar Shoemaker to move Doug Bletscher to District 3 Assistant Road Foreman at \$18.00 per hour effective February 21, 2021. Seconded by William Pollock. Motion carried.

#### **SERVICES FOR THE ELDERLY**

Brown County Clerk, Dawn Boyles, updated the commission on the use of a step stool for entry into the senior citizen van. KCAMP sees no issues with individuals using a step stool to enter and exit the van.

#### **COUNTY CLERK**

Motion by Lamar Shoemaker to approve the purchase of new desk stations for the county clerk's office for \$17,948.40 to be paid for from the county clerk capital improvement fund. Seconded by William Pollock. Motion carried.

#### **NURSE**

Commissioner Lehmkuhl stated the nurse is employed through the end of March. The commission will revisit closer to the end of March whether to keep using the nurse for screening.

#### **MASK MANDATE**

Commissioner Lehmkuhl stated the guards will no longer be responsible for enforcing the mask mandate. The guards will request the individual to put the mask on and if the individual does not comply it will be up to the individual offices to call the Hiawatha PD to enforce the mandate.

Motion to adjourn by Lamar Shoemaker. Seconded by William Pollock. Motion carried. Meeting adjourned at 9:01 a.m. The next meeting will be Monday, March 1, 2021.

ATTEST:

APPROVED BY:

DAWN M. BOYLES, COUNTY CLERK

RICHARD L. LEHMKUHL, CHAIRMAN

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LAMAR SHOEMAKER, MEMBER

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WILLIAM POLLOCK, MEMBER