

The Board of Brown County Commissioners met in regular session with the following members present: Chairman Richard L. Lehmkuhl, Lamar Shoemaker, and William Pollock. Also present was Brown County Clerk, Dawn M. Boyles. County Attorney, Kevin Hill, was present for a portion of the meeting. Richard L. Lehmkuhl opened the meeting at 8:10 a.m. The Pledge of Allegiance was recited by all. Richard Lehmkuhl led the meeting with a prayer.

**MINUTES**

Motion by Lamar Shoemaker to approve the October 4, 2021 minutes. Seconded by William Pollock. Motion carried.

**PAYROLL**

The October 6, 2021 payroll was approved as follows: Motion by Lamar Shoemaker. Seconded by William Pollock. Motion carried.

General	85,837.91
Road & Bridge	16,454.75
Election	1,400.00
Technology	255.75
Appraiser	6,959.01
Noxious Weed	2,366.46
ACC	6,098.60
JJA Core	10,010.42
Reinvestment Grant	750.26
Services for Elderly	2,982.00
Solid Waste	6,279.47
Special MVT	2,031.70
Employee Ben FICA	8,902.23
Employee Ben KPERS	10,487.23
State Unemploy/Work Comp	-150.43
Insurance	-3,504.26
<b>TOTAL</b>	<b>157,161.10</b>

**IT DEPARTMENT**

Brown County IT Director, requested the commission’s approval on the mandatory security training for county employees. Motion by Lamar Shoemaker to accept the mandatory security training for county employees. Seconded by William Pollock. Motion carried.

**FUEL CLOUD**

Brown County IT Director, Sandy Carter, and Road and Bridge Secretary, Tami Lehmkuhl, discussed an upgrade to the current Fuel Cloud system. Carter stated the county would need an electrician on site the day of installation if the commission decides to move forward with the upgrade. Motion by Lamar Shoemaker to approve the purchase of the upgrade with Seneca Company for \$10,443.65. Seconded by William Pollock. Motion carried.

**BROWN COUNTY RESIDENT**

Brown County resident, Brian Hoskins, voiced his concerns in regards to the security at the courthouse. Commissioner Pollock also voiced his concerns.

**EXECUTIVE SESSION**

Brown County Attorney, Kevin Hill requested a 15 minute executive session. Motion by Lamar Shoemaker for a 15 minute Executive Session on attorney client privilege with the three commissioners, Solid Waste Director, George Bruning, and County Attorney, Kevin Hill present to discuss legal matters with legal counsel, to protect the Boards privilege and communication with an attorney. Seconded by William Pollock. Closed 8:44 a.m. Opened 8:59 a.m. No binding action was taken.

**PROFESSIONAL INSURANCE CONSULTANTS**

Rhonda Fernandez, Professional Insurance Consultants CEO, discussed the services her company has to offer the county.

**AGENDA**

The commission discussed the procedure to be placed on the agenda. The current procedure is to request to be placed on the agenda by 9:00 a.m. the Friday prior to the meeting. The current procedure will stay in place.

**TAX CHANGE ORDERS**

Tax Change Orders 2020-106 and 2020-107 were approved and signed.

**EXTENSION COUNCIL**

Brown County Clerk, Dawn Boyles, presented the Extension Budget documents for the commission’s signatures.

**GORDON CPA**

Brown County Clerk, Dawn Boyles, presented the 2021 audit engagement letter from Gordon CPA for the commission to approve. Motion by Lamar Shoemaker to sign the 2021 audit engagement letter. Seconded by Richard Lehmkuhl. Motion carried.

**TRANSFER STATION**

Brown County Clerk, Dawn Boyles, presented the third quarter tonnage report for the commission’s approval. Motion by William Pollock to approve the third quarter tonnage report. Seconded by Lamar Shoemaker. Motion carried.

**AMERICAN RESCUE PLAN**

Brown County Clerk, Dawn Boyles, presented the initial retainer for the administration of the ARPA funds for \$9,288 to Swindoll, Janzen, Hawk and Loyd for the commission’s approval. Motion by Lamar Shoemaker to approve the initial retainer for the administration of the ARPA funds for \$9,288 to Swindoll, Janzen, Hawk and Loyd to be paid out of the ARPA funds. Seconded by William Pollock. Motion carried.

**COURTHOUSE SECURITY**

The commission had a discussion in regards to security at the courthouse.

Motion by Lamar Shoemaker to adjourn. Seconded by William Pollock. Motion carried. Meeting closed at 10:38 a.m. The next regular meeting will be held on Monday, October 18, 2021.

ATTEST:

APPROVED BY:

\_\_\_\_\_  
DAWN M. BOYLES, COUNTY CLERK

\_\_\_\_\_  
RICHARD L. LEHMKUHL, CHAIRMAN

\_\_\_\_\_  
LAMAR SHOEMAKER, MEMBER

\_\_\_\_\_  
WILLIAM POLLOCK, MEMBER