

The Board of Brown County Commissioners met in regular session with the following members present: Chairman Steve Roberts, Dwight Kruse and Keith Olsen. Also present were County Clerk Melissa Gormley and Deputy County Clerk Dawn Boyles. County Attorney Kevin Hill was present for a portion of the meeting. Commissioner Roberts opened the meeting at 8:00 a.m.

PAYMENT OF CLAIMS

The December 29, 2017 month-end claims were approved as follows:

001 General	\$98,779.63
103 Road & Bridge	84,417.99
121 Health	14,756.50
123 Historical Society	3,750.00
125 Employee Benefit	73,520.35
127 Election	846.80
133 Developmental Services	2,254.33
135 Capital Improvement	39,965.29
143 Appraiser	10,340.19
145 Ambulance	7,975.00
147 Noxious Weed	2,023.91
153 Spec. Parks & Rec	7,100.00
155 Diversion	1,239.13
160 911 SB50	108.08
165 ACC	5,183.24
167 JJCR	8,924.05
201 Services for Elderly	3,933.08
211 Solid Waste	37,730.31
909 Payroll	330.33
TOTAL	\$403,178.21

PAYROLL

The December 20, 2017 payroll was approved as follows:

General	61,721.58
Road & Bridge	13,612.74
Election	1,625.77
Technology	519.94
Appraiser	6,940.01
Noxious Weed	1,432.94
ACC	10,350.43
JJA Core	13,160.25
ACE Fund	155.33
Services for Elderly	2,512.50
Solid Waste	2,472.04
Special MVT	2,500.00
Employee Ben FICA	6,774.02
Employee Ben KPERS	8,504.48
State Unemploy/Work Comp	-161.33
Insurance	-10,376.39
TOTAL	121,744.31

SERVICES FOR THE ELDERLY

Lori Gray, Services for the Elderly Director, Bill Bailey and John Eicher, Services for the Elderly employees, discussed their concerns about parking after the new security measures take effect.

EXECUTIVE SESSION

Motion by Keith Olsen for a 10 minute Executive Session on security measures with the three commissioners, Brown County Sheriff, John Merchant, Brown County Attorney, Kevin Hill, and Brown County Clerk, Melissa Gormley, present to discuss personnel matters of non elected personnel with executive session necessary to protect privacy interests. Seconded by Dwight Kruse. Closed 8:09 a.m. Opened 8:19 a.m. No binding action was taken.

SHERIFF

John Merchant, Brown County Sheriff, presented a job description of the Courthouse Security Officer position to the Commission.

COURTHOUSE SECURITY

Kevin Hill, Brown County Attorney, John Merchant, Brown County Sheriff, and the three Commissioners addressed questions and concerns about the new courthouse security measures.

SHERIFF

Motion by Keith Olsen to approve a Sheriff salary increase of \$5,000 per year to administer the Courthouse Security. Seconded by Dwight Kruse. Motion carried.

COMMISSION

Motion by Steve Roberts to begin regular Commission meetings at 8:10 a.m. starting on January 2, 2018. Seconded by Keith Olsen. Motion carried.

ROZ STUDENT LOAN PROGRAM

Malachi Oswald, Brown County resident, presented a letter from the state to the Commission for their review. Oswald discussed that he is currently on the waiting list and is interested in the program. The Commission recommended Oswald visit with Hiawatha Foundation for Economic Development.

MINUTES

Motion by Keith Olsen to approve the December 18, 2017, minutes. Seconded by Dwight Kruse. Motion carried.

ROAD & BRIDGE

Brown County Commissioner, Keith Olsen, reported to the Commission on the accident on December 21st involving a county owned vehicle.

TAX CHANGE ORGDERs

Tax Change orders 2016-00110 and 2017-25 were signed and approved.

ROAD & BRIDGE

Brown County Clerk, Melissa Gormley, requested clarification on the Assistant Road Foremen raises. The Commission had previously given the Assistant Foremen a pay increase of 45 cents and should have been 50 cents.

EXECUTIVE SESSION

Motion by Keith Olsen for a 5 minute Executive Session on non-elected personnel with the three commissioners, Brown County Attorney, Kevin Hill, and Brown County Clerk, Melissa Gormley, present to discuss personnel matters of non elected personnel with executive session necessary to protect privacy interests. Seconded by Dwight Kruse. Closed 9:07 a.m. Opened 9:12 a.m.

ATTORNEY

Motion by Keith Olsen to raise the Legal Administrative Assistant hourly rate to \$17.75 per hour effective December 17, 2017. Seconded by Dwight Kruse. Motion carried.

KWORCC

Brown County Clerk, Melissa Gormley, presented the 2018 KWORCC premium of \$39,230 to the Commission for their approval. Motion by Steve Roberts to pay the 2018 KWORCC premium of \$39,230. Seconded by Dwight Kruse. Motion carried.

KCAMP

Brown County Clerk, Melissa Gormley, presented the 2018 KCAMP premium of \$87,698 to the Commission for their approval. Motion by Steve Roberts to pay the 2018 KCAMP premium of \$87,698. Seconded by Keith Olsen. Motion carried.

KAC

Brown County Clerk, Melissa Gormley, presented the 2018 KAC membership dues of \$3,314.50 to the Commission for their approval. Motion by Dwight Kruse to pay the 2018 KAC membership dues of \$3,314.50. Seconded by Keith Olsen. Motion carried.

TAX SALE

Brown County Attorney, Kevin Hill, updated the Commission on the tax sale. Hill reported a tentative sale to take place in May or June of 2018.

Motion by Steve Roberts to adjourn. Seconded by Keith Olsen. Motion carried. Meeting adjourned at 9:37 a.m. The next meeting will be held Tuesday, January 2, 2017.

ATTEST:

APPROVED BY:

MELISSA GORMLEY, COUNTY CLERK

STEVE ROBERTS, CHAIRMAN

DWIGHT A. KRUSE, MEMBER

KEITH OLSEN, MEMBER