

December 18, 2017

The Board of Brown County Commissioners met in regular session with the following members present: Chairman Steve Roberts, Dwight Kruse, and Keith Olsen. Also present were County Clerk, Melissa Gormley, and Deputy County Clerk, Dawn Boyles. County Attorney Kevin Hill was present for a portion of the meeting. Keith Olsen opened the meeting at 8:00 a.m.

**SHERIFF**

John Merchant, Brown County Sheriff, discussed an issue with damage done to County owned rock piles over the weekend. Merchant will need an estimate on the damage done.

**COMMISSIONER ROBERTS**

Commissioner Roberts joined the meeting at 8:04 a.m.

**SHERIFF**

Commissioner Roberts will contact District 1 Road Foreman, Herb Roland, to assess the damage at the rock pile.

**COURTHOUSE SECURITY**

Brown County Commissioner, Keith Olsen, discussed having a new electrical box installed to accommodate the new security system for the Courthouse. County Attorney, Kevin Hill, updated the Commission on the Courthouse Security Plan. Motion by Keith Olsen to approve the Courthouse Security Plan. Seconded by Dwight Kruse. Motion carried.

**COURTHOUSE SECURITY**

Motion by Keith Olsen to have the Courthouse Security Plan go into effect January 1, 2018. Seconded by Steve Roberts. Motion carried.

**ATTORNEY FLAT FEE CONTRACTS**

Motion by Steve Roberts to accept and sign the contracts for the attorney flat fee contracts of Meghan Voracek and Kelly J. Fuemmeler for \$2,800 per month each and the flat fee contract of Elizabeth Olsen for \$1,500 per month effective January 1, 2018. Seconded by Dwight Kruse. Motion carried.

**EXECUTIVE SESSION**

Motion by Keith Olsen for a 10 minute Executive Session on security measures with the three commissioners, Brown County Sheriff, John Merchant, Brown County Attorney, Kevin Hill, and Brown County Clerk, Melissa Gormley, present to discuss security measures with executive session necessary to not jeopardize the security measures that protect county employees. Seconded by Dwight Kruse. Closed 8:24 a.m. Opened 8:34 a.m. No binding action was taken.

**HFED**

Mikaela Moore, HFED Director, was present to discuss an application for a microloan. The HFED Board recommends approval of the \$25,000 loan to The Bread Bowl. It would be an 84 month loan at 5.5% interest. Moore also updated the Commission on various projects in the works.

**MICROLOAN APPLICATION**

Motion by Keith Olsen to approve the Microloan application of The Bread Bowl, LLC, located at 100 Oregon Street in Hiawatha, KS. Seconded by Steve Roberts. Motion carried.

**ROZ PROGRAM**

Brown County Clerk, Melissa Gormley, requested information on the ROZ Program in Brown County.

**COURTHOUSE SECURITY**

Brown County Sheriff, John Merchant, requested the Commission look at a location for a locker for the Courthouse Security measures.

**MINUTES**

Motion by Keith Olsen to approve the minutes of the December 11, 2017, regular meeting. Seconded by Steve Roberts. Motion carried.

**GLACIAL HILLS**

Gary Satter, Glacial Hills Director, updated Commissioners on various projects and requested funding in the amount of \$2,500.00. Motion by Keith Olsen to approve \$2,500.00 in funding. Seconded by Steve Roberts. Motion carried.

**EXECUTIVE SESSION**

Motion by Steve Roberts for a ten minute Executive Session on non-elected personnel with the three Commissioners, Brown County Clerk, Melissa Gormley, and District 1 Road Foreman, Herb Roland present to discuss personnel matters of non elected personnel with executive session necessary to protect privacy interests. Seconded by Keith Olsen. Closed 9:09 a.m. Opened 9:19 a.m. No binding action was taken.

**BROWN COUNTY HISTORICAL SOCIETY**

The Commissioners received a letter from Larry Kneisel, Brown County Historical Society Board Member. Kneisel submitted his resignation from the Historical Society Board effective December 12, 2017. In the resignation letter, Kneisel stated that he has served on the board for 15 years and he thanked the Brown County Commission for their support of the Historical Society.

**TAX CHANGE ORGERS**

Tax Change orders 2017-5, 2017-7, 2017-9 through 2017-24 were signed and approved.

**BROWN COUNTY EMPLOYEE RAISE**

Motion by Keith Olsen for a 50 ¢ an hour cost of living increase for all Brown County Employees except for the Elected Officials, Road Foremen, Assistant Road Foremen, Solid Waste Director, and Noxious Weed Director. This will be effective January 1, 2018. Seconded by Dwight Kruse. Motion carried.

Motion by Keith Olsen to adjourn. Seconded by Dwight Kruse. Motion carried. Meeting adjourned at 9:42a.m. The next meeting will be held on Friday, December 29, 2017, to approve month end bills.

ATTEST:

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MELISSA GORMLEY, COUNTY CLERK

APPROVED BY:

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STEVE ROBERTS, CHAIRMAN

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DWIGHT A. KRUSE, MEMBER

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KEITH OLSEN, MEMBER