

## **OFFICE OF COUNTY CLERK**

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November 20, 2017

The Board of Brown County Commissioners met in regular session with the following members present: Chairman Steve Roberts, Dwight Kruse and Keith Olsen. Also present were County Clerk Melissa Gormley and Deputy County Clerk Dawn Boyles. County Attorney, Kevin Hill, was present for a portion of the meeting. Steve Roberts opened the meeting at 8:00 a.m.

### **EXECUTIVE SESSION**

Motion by Steve Roberts for a 10 minute Executive Session on non-elected personnel with the three commissioners and Brown County Clerk, Melissa Gormley, present to discuss personnel matters of non elected personnel with executive session necessary to protect privacy interests. Seconded by Keith Olsen. Closed 8:04 a.m. Opened 8:14 a.m.

### **ROAD & BRIDGE**

Motion by Keith Olsen to approve a pay increase for the Road and Bridge foreman positions to \$18.00 per hour effective January 1, 2018. Seconded by Dwight Kruse. Motion carried.

### **SHERIFF**

Brown County Sheriff, John Merchant, reported that there are 26 inmates, 20 males and 6 females in the County Jail. Merchant also presented the bills to move compressors at the jail with it being funded from the ½¢ sales tax fund. Motion by Keith Olsen to pay the bills. Seconded by Dwight Kruse. Motion carried.

### **SHERIFF**

Brown County Sheriff, John Merchant, requested the option to modify the pay steps for the Sheriff Department employees. Merchant reported the pay steps have not been updated for eight years. Motion by Keith Olsen to approve the request to allow Merchant to modify the pay steps. Seconded by Dwight Kruse. Motion carried.

### **HIAWATHA CHAMBER OF COMMERCE**

Deidre Leander, Hiawatha Chamber of Commerce Director, requested use of the courthouse on Saturday, December 2nd from 5:00 pm until 8:00 pm in case of bad weather.

### **EXECUTIVE SESSION**

Motion by Steve Roberts for a 10 minute Executive Session on non-elected personnel with the three commissioners, Brown County Sheriff, John Merchant, Brown County Attorney, Kevin Hill, and Brown County Clerk, Melissa Gormley, present to discuss personnel matters of non elected personnel with executive session necessary to protect privacy interests. Seconded by Dwight Kruse. Closed 8:36 a.m. Opened 8:46 a.m. No binding action taken.

### **EXECUTIVE SESSION**

Motion by Keith Olsen for a 10 minute Executive Session on security measures with the three commissioners, Brown County Attorney, Kevin Hill, Brown County Sheriff, John Merchant, and Brown County Clerk, Melissa Gormley, present to discuss security measures with executive session necessary to not jeopardize the security measures that protect county employees. Seconded by Dwight Kruse. Closed 8:46 a.m. Opened 8:56 a.m. No binding action was taken.

### **MINUTES CORRECTION**

Motion by Keith Olsen to approve the August 13, 2017, regular meeting minutes with a correction of: Motion to adjourn the canvassing meeting by Steve Roberts. Seconded by Keith Olsen. Motion carried. Meeting adjourned at 10:01 a.m. The next regular meeting will be Monday, November 20, 2017. Seconded by Dwight Kruse. Motion carried.

### **COMPUTER**

Brown County IT Director, Sandy Carter, discussed purchasing an Oil and Gas Program to assist the Appraisers and Clerks office in processing the oil and gas taxes. Carter reported the initial cost would be \$16,200 with annual maintenance of \$2,200 and would be funded from the capital improvement fund. Motion by Steve Roberts to purchase the program. Seconded by Keith Olsen. Motion carried.

### **TAX CHANGE ORDERS**

Tax Change orders 2017-1 through 2017-4 were signed and approved.

Motion by Dwight Kruse to adjourn. Seconded by Keith Olsen. Motion carried. Meeting adjourned at 9:16 a.m. The next regular meeting will be held Thursday, November 30, 2017, to approve month end bills.

### **SPECIAL CANVASS**

November 17, 2017

The Board of County Commissioners met as provided by KSA 25-3101 as a Special Canvassing Board to determine the tie for one Morrill City Council position and two Robinson City Council positions from the November 7, 2017, General Election. The following members were present: Steve Roberts, Dwight Kruse, and Keith Olsen. Also present were Brown County Clerk/Election Officer, Melissa Gormley and Deputy County Clerk, Dawn Boyles. Steve Roberts opened the meeting at 9:16 a.m.

### **MORRILL CITY COUNCIL CANDIDATES**

Morrill City Council Candidates: No candidates were present to draw names from a hat for the tie breaker from the November 7, 2017, General Election. The tie breaker was required due to the candidates each receiving one write-in vote in the election. Commissioner Roberts drew Robert Baumgartner from the hat. Robert Baumgartner won the tie breaker and therefore won the position of Morrill City Council

Member.

**ROBINSON CITY COUNCIL CANDIDATES**

Robinson City Council Candidates: No candidates were present to draw names from a hat for the tie breaker from the November 7, 2017, General Election. The tie breaker was required due to the candidates each receiving four write-in votes in the election. Commissioner Roberts drew Marvin Massey & Dalton Covert from the hat. Marvin Massey & Dalton Covert won the tie breaker and therefore won the two open positions of Robinson City Council Member.

Motion to adjourn the canvassing meeting by Dwight Kruse. Seconded by Keith Olsen. Motion carried. Meeting adjourned at 9:19 a.m. The next regular meeting will be Thursday, November 30, 2017, to approve month end bills.

ATTEST:

APPROVED BY:

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MELISSA GORMLEY, COUNTY CLERK

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STEVE ROBERTS, CHAIRMAN

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DWIGHT A. KRUSE, MEMBER

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KEITH C. OLSEN, MEMBER