

November 30, 2017
The Board of Brown County Commissioners met in regular session with the following members present: Keith Olsen and Dwight Kruse. Also present were County Clerk, Melissa Gormley and Deputy County Clerk, Dawn Boyles. Brown County Attorney, Kevin Hill, was present for a portion of the meeting. Olsen opened the meeting at 8:00 a.m.

PAYMENT OF CLAIMS

The November 30, 2017 month-end claims were approved as follows:

| | |
|----------------------------|--------------|
| 001 General | \$108,795.04 |
| 103 Road & Bridge | 37,814.44 |
| 123 Historical Society | 3,750.00 |
| 125 Employee Benefit | 56,741.21 |
| 127 Election | 7,446.78 |
| 129 Extension | 7,875.00 |
| 131 Mental Health | 5,850.00 |
| 133 Developmental Services | 2,254.33 |
| 143 Appraiser | 1,524.54 |
| 145 Ambulance | 7,975.00 |
| 147 Noxious Weed | 1,651.22 |
| 155 Diversion | 3,323.05 |
| 160 911 SB50 | 2,124.79 |
| 165 ACC | 2,109.74 |
| 167 JJCR | 3,837.36 |
| 201 Services for Elderly | 6,474.47 |
| 211 Solid Waste | 42,547.72 |
| 909 Payroll | 330.33 |
| TOTAL | \$302,425.02 |

PAYROLL

The November 22, 2017 payroll was approved as follows:

| | |
|--------------------------|--------------|
| General | \$62,725.21 |
| Road & Bridge | 13,666.28 |
| Election | 1,737.90 |
| Technology | 581.62 |
| Appraiser | 6,940.01 |
| Noxious Weed | 1,614.07 |
| ACC | 8,676.64 |
| JJA Core | 10,440.31 |
| ACE Fund | 152.09 |
| Services for Elderly | 2,268.75 |
| Solid Waste | 2,660.94 |
| Special MVT | 2,236.01 |
| Employee Ben FICA | 6,912.22 |
| Employee Ben KPERS | 8,569.39 |
| State Unemploy/Work Comp | -157.48 |
| Insurance | -8,223.21 |
| TOTAL | \$120,800.75 |

SHERIFF

Brown County Sheriff, John Merchant, reported that there are 36 inmates, 31 males and 5 females in the County Jail. Merchant also reported the step pay increases for his department would be an increase of \$2,600 total per year.

SERVICES FOR THE ELDERLY

Brown County Sheriff, John Merchant, and Services for the Elderly, Lori Gray, discussed the Services for the Elderly parking place on the south side of Courthouse. Also present were John Eicher and Bill Bailey.

EXECUTIVE SESSION

Motion by Dwight Kruse for a 10 minute Executive Session on non-elected personnel with the two commissioners, Brown County Sherriff, John Merchant, Brown County Attorney, Kevin Hill, and Brown County Clerk, Melissa Gormley, present to discuss personnel matters of non elected personnel with executive session necessary to protect privacy interests. Seconded by Keith Olsen. Closed 8:10 a.m. Opened 8:20 a.m.

COURTHOUSE SECURITY

Motion by Keith Olsen to advertise for a part time Courthouse Security Officer at \$15.00 per hour. Seconded by Dwight Kruse. Motion carried. Brown County Clerk, Melissa Gormley, will advertise in local papers with the applications due back by December 15th.

HISTORICAL SOCIETY

Elizabeth Lane, Historical Society Director, discussed the building located at 607 Utah that had been deeded to the County. Brown County Attorney, Kevin Hill, recommended Brown County quit claim deed the property back to the Brown County Historical Society.

285th STREET ROAD VACATE

The hearing was held by Brown County at 8:30 a.m. to vacate a section of 285th Street. Barbara Sanner and Kurt Sanner, attended the hearing to vacate that portion of 285th Street located between Grasshopper Road and Goldfinch Road in Brown County, Kansas.

RESOLUTION 17-12

Motion by Dwight Kruse to accept Resolution 17-12 vacating that portion of 285th Street located between Grasshopper Road and Goldfinch Road in Brown County, Kansas. Seconded by Keith Olsen. Motion carried.

DEPARTMENT HEAD PAY RAISE

Motion by Keith Olsen to approve a raise for the Solid Waste and Noxious Weed department heads to \$18.00 per hour effective January 1, 2018. Seconded by Dwight Kruse. Motion carried.

MINUTES

Motion by Dwight Kruse to approve the November 20, 2017, minutes. Seconded by Keith Olsen. Motion carried.

DEPUTY CORONER

Motion by Dwight Kruse to approve Richard Brown M.D. as a Deputy Coroner for the 22nd Judicial District of the State of Kansas. Seconded by Keith Olsen. Motion carried.

MATALONE INSURANCE

John Matalone, Matalone Insurance, presented the 2018 FSA Administrative Contract with Corporate Plan Management, the 2018 GAP Claims Administration Agreement, and the 2018 Terms of Engagement with Matalone Insurance to the Commission for their approval. Motion by Dwight Kruse to approve the 2018 FSA Administrative Contract with Corporate Plan Management, the 2018 GAP Claims Administration Agreement, and the 2018 Terms of Engagement with Matalone Insurance. Seconded by Keith Olsen. Motion carried.

KANZA

Brown County Clerk, Melissa Gormley, presented the 2018 Brown County Mental Health Contract for the Commission’s approval. Motion by Dwight Kruse to approve the 2018 Brown County Mental Health Contract. Seconded by Keith Olsen. Motion carried.

CHRISTMAS HOLIDAY CLOSING

Motion by Keith Olsen to change the Christmas Holiday closing from Friday, December 22nd and Monday, December 25th to Monday, December 25th and Tuesday, December 26th. Seconded by Dwight Kruse. Motion carried. The Commission will meet for their weekly meeting on Friday, December 29th to approve month end bills.

Motion by Dwight Kruse to adjourn. Seconded by Keith Olsen. Motion carried. The meeting adjourned at 9:57 a.m. The next regular meeting will be held Monday, December 4, 2017.

ATTEST:

APPROVED BY:

MELISSA GORMLEY, COUNTY CLERK

STEVE ROBERTS, CHAIRMAN (ABSENT)

KEITH OLSEN, MEMBER

DWIGHT A. KRUSE, MEMBER