

OFFICE OF COUNTY CLERK

December 23, 2013

The Board of Brown County Commissioners met in regular session with the following members present: Chairman Keith Olsen, Warren Ploeger and Steve Roberts. Also present were County Clerk Debbie Parker and Deputy County Clerk Marla Hathhorn. Keith Olsen opened the meeting at 8:00 a.m.

MINUTES

Motion by Steve Roberts to approve the December 16, 2013 minutes. Seconded by Warren Ploeger. Motion carried.

TAX CHANGE ORDERS

Tax change orders #2013-77 through 84 and #2013-86 through 88 were approved and signed.

MATALONE INSURANCE CONTRACT

Motion by Warren Ploeger to approve and sign the Matalone Insurance contract for 2014. Seconded by Steve Roberts. Motion carried.

FIXED ASSETS REPORT

The Fixed Assets report for the Commissioners was approved and signed.

NEWSPAPER BID OPENING

Bids for the Brown County's official newspaper for 2014 were as follows: Hiawatha World with a bid of \$3 per column inch; Horton Headlight with a bid of \$2 per column inch.

Motion by Steve Roberts to accept the bid of Horton Headlight’s bid of \$2 per column inch. Seconded by Warren Ploeger. Motion carried.

KANSAS ASSOCIATION OF COUNTIES

Motion by Warren Ploeger to join the Kansas Association of Counties for 2014. Seconded by Steve Roberts. Motion carried.

EXECUTIVE SESSION

Motion by Warren Ploeger for a 10 minute Executive Session on non-elected personnel with the three Commissioners, Deputy Rich Lehmkuhl, Deputy County Clerk Debbie Parker and Deputy County Clerk Marla Hathhorn present. Seconded by Keith Olsen. Motion carried. Closed 8:49 a.m. Opened 8:54 a.m.

SHERIFF/EMERGENCY PREPAREDNESS

Motion by Warren Ploeger to appoint Rich Lehmkuhl as a minimum 20 hour per week, part-time Sheriff’s Deputy/Emergency Preparedness Officer, effective January 1, 2014; as he is on call 24/7, this position will include insurance benefits. Seconded by Steve Roberts. Motion carried.

PERSONNEL POLICY REVIEW

Possible changes to the 2014 Personnel Policy were reviewed.

Motion by Steve Roberts to adjourn. Seconded by Warren Ploeger. Motion carried. The meeting adjourned at 9:05 a.m. The next regular meeting will be held Tuesday December 31, 2013 to approve the month end checks.