

## **OFFICE OF COUNTY CLERK**

December 9, 2013

The Board of Brown County Commissioners met in regular session with the following members present: Keith Olsen, Steve Roberts and Warren Ploeger. Also present were County Clerk Debbie Parker and Deputy County Clerk Marla Hathhorn. County Attorney Kevin Hill was present for a portion of the meeting. Keith Olsen opened the meeting at 8:00 a.m.

### **MINUTES**

Motion by Keith Olsen to approve the December 2, 2013 minutes. Seconded by Warren Ploeger. Motion carried.

### **ATTORNEY FLAT FEE CONTRACTS**

Motion by Warren Ploeger to accept the annual Contracts for Attorney Services of Delaney Law Office, Herbster Law Office and Finley, Miller, Cashman, Schmitt & Boye Law Office. Seconded by Steve Roberts. Motion carried.

### **COMMUNITY CORRECTIONS**

Venice Sloan, Community Corrections Director, presented paperwork for the Commissioner's signatures.

### **BUDGET AMENDMENTS 2013**

Budget Amendments for 2013 were discussed, including the Appraiser's Office and Road and Bridge Department.

### **TAX CHANGE ORDERS**

Tax change orders #2013-68 thru 73 were approved and signed.

### **EXECUTIVE SESSION**

Motion by Keith Olsen for a twenty minute Executive Session on non-elected personnel with the three Commissioners, County Clerk Debbie Parker and Deputy County Clerk Marla Hathhorn present. Seconded by Steve Roberts. Motion carried. Closed 8:25 a.m. Opened 8:45 a.m.

### **EMPLOYEE RAISES**

Motion by Steve Roberts to grant a raise of 60 cents per hour to the Assistant Custodian Manual Martinez, effective retroactive to November 25, 2013. Seconded by Warren Ploeger. Motion carried.

Motion by Warren Ploeger to grant all full time Brown County employees a raise of 25 cents per hour to all Brown County employees, effective January 5, 2014. Seconded by Steve Roberts. Motion carried.

### **EXECUTIVE SESSION**

Motion by Warren Ploeger for a 10 minute Executive Session on non-elected personnel with the three Commissioners, County Clerk Debbie Parker and Deputy County Clerk Marla Hathhorn present. Seconded by Steve Roberts. Motion carried. Closed 8:50 a.m. Opened 8:55 a.m. No binding action was taken.

### **TRUCK BIDS**

Truck bids for Road District 3 were as follows: MHC-Kenworth with a bid of \$132,400, with no trade-in quoted; Midway Ford Truck Center with a bid of \$102,179 including trade-in; Westfall O'Dell Truck Sales with a bid of \$107,404.65, including trade-in. The trade-in vehicle will be a 1999 Freightliner. Road Foremen Todd Gruber and Herb Roland reviewed the bids and recommended the truck from Westfall O'Dell Truck Sales.

Motion by Warren Ploeger to accept the bid from Westfall O'Dell Truck Sales, at a cost of \$107,404.65. Seconded by Steve Roberts. Motion carried.

Motion by Steve Roberts to adjourn. Seconded by Warren Ploeger. Motion carried. Closed 9:37 a.m. The next regular meeting will be held Monday December 16, 2013.