

OFFICE OF COUNTY CLERK

November 18, 2013

The Board of Brown County Commissioners met in regular session with the following members present: Chairman Keith Olsen, Steve Roberts and Warren Ploeger. Also present were County Clerk Debbie Parker and Deputy County Clerk Marla Hathhorn. County Attorney Kevin Hill was present for a portion of the meeting. Keith Olsen opened the meeting at 8:00 a.m.

PAYROLL

The November 13, 2013 payroll was approved as follows:

General	\$55,956.65
Road & Bridge	10,955.13
Election	1,445.77
Appraiser	5,323.97
Noxious Weed	1,350.44
ACC	6,317.65
JJA Core	8,364.49
ACE Fund	727.39
Services for Elderly	2,285.00
Solid Waste	2,445.75
Court Trustee	631.94
Special MVT	3,017.82
Employee Ben FICA	6,120.82
Employee Ben KPERS	6,887.22
State Unemploy/Work Comp	-368.32
Insurance	-1,762.44
TOTAL	\$109,699.28

EXECUTIVE SESSION

Motion by Steve Roberts for a 5 minutes Executive Session on non-elected personnel with the Commissioners, Lori Gray, Services Elderly, County Clerk Debbie Parker and Deputy County Clerk Marla Hathhorn present. Seconded by Keith Olsen. Motion carried. Closed 8:08 a.m. Opened 8:11 a.m. No binding action was taken.

MINUTES

Motion by Steve Roberts to approve the minutes of the November 12, 2013 regular meeting. Seconded by Warren Ploeger. Motion carried.

TAX CHANGE ORDERS

Tax change orders #2013-1, 3, 4,5,6,7,8,9,11,12,13,15,17,18,19,20,24,25,26,27,28,29,32,33,34,35, and 36 were approved and signed.

KDOT BRIDGE INSPECTION REPORT

The Commissioners reviewed the KDOT Bridge Inspection Report. The KDOT report found that 8 of the 25 bridge files, maintained by BG Consultants, were out of compliance. Warren Ploeger requested that a copy of the report be sent to Tom Bennett of BG Consultants.

COUNTY EMPLOYEE INSURANCE

County Clerk Debbie Parker reported that the 2014 contract from Blue Cross/Blue Shield for Brown County Employee Insurance had not yet arrived.

Motion by Keith Olsen to authorize County Clerk Debbie Parker to sign the Blue Cross/Blue Shield contract when it arrives. Seconded by Warren Ploeger. Motion carried.

Parker discussed the GAP Plan options. Parker stated that the employee co-pays have changed.

Motion by Steve Roberts for the County to pay an additional \$150 a month on the multi-level tiers. Seconded by Warren Ploeger. Motion carried.

PERSONNEL POLICY 2014

Possible Personnel Policy changes for 2014 were discussed.

CONCEALED & CARRY LAW

County Attorney Kevin Hill reported that the entire Courthouse would need to be designated as a Conceal & Carry Law area, one floor cannot be designated. Hill discussed the options and regulations involved. Hill stated that it is not the Conceal & Carry Permit holders that would be a problem. Hill stated that a security plan would take an estimated 3 weeks to work up. Ploeger stated that at least 2 to 3 people would be needed to man the "Halo security device" for the 45 hours a week that the Courthouse is open. If one Halo device was purchased as previously suggested by Judge James Patton, at an estimated cost of \$4,000, it would be used at the main Courthouse entrance with all other entrance doors locked.

Hill stated that no fine or penalty would be assessed if no action was taken.

EXECUTIVE SESSION/JOB INTERVIEW

Motion by Warren Ploeger for a 15 minute Executive Session on non-elected personnel with the three Commissioners, District 2 Road Foreman Jerry Hisle, County Clerk Debbie Parker, Deputy County Clerk Marla Hathhorn and the job applicant present. Seconded by Steve Roberts. Motion carried. Closed 9:49 a.m. Opened 10:00 a.m. No binding action was taken.

Motion by Keith Olsen to offer the District 2 Road Crewman position to Josh Linck. Seconded by Steve Roberts. Motion carried.

Motion by Steve Roberts to adjourn. Seconded by Warren Ploeger. Motion carried. Meeting adjourned at 10:01 a.m. The next meeting will be Wednesday November 27, 2013 to approve the month end checks.