

## **OFFICE OF COUNTY CLERK**

September 9, 2013

The Board of Brown County Commissioners met in regular session with the following members present: Chairman Keith Olsen, Steve Roberts and Warren Ploeger. Also present were County Clerk Debbie Parker and Deputy County Clerk Marla Hathhorn. County Attorney Kevin Hill was present for a portion of the meeting. Keith Olsen opened the meeting at 8:00 a.m.

## **PAYROLL**

The September 4, 2013 payroll was approved as follows:

General	\$56,901.64
Road & Bridge	15,369.53
Election	1,445.77
Appraiser	5,538.47
Noxious Weed	1,240.00
ACC	6,370.95
JJA Core	7,851.58
ACE Fund	727.39
Services for Elderly	2,284.38
Solid Waste	2,264.76
Court Trustee	4,932.70
Special MVT	1,245.81
Employee Ben FICA	6,405.33
Employee Ben KPERS	6,794.59
State Unemploy/Work Comp	-400.48
Insurance	-1,785.88
TOTAL	\$117,186.54

## **SHERIFF**

Deputy Jennifer Lambert reported 20 inmates currently being held in the Brown County Jail. Lambert also reported that Sheriff Merchant attended training by AAA and is now a certified instructor in the AAA Driver Improvement Program.

## **MINUTES**

Motion by Steve Roberts to approve the minutes of the August 30, 2013 regular meeting. Seconded by Warren Ploeger. Motion carried.

## **KANSAS LEGAL SERVICE**

County Attorney Kevin Hill reported that the Kansas Legal Services would like to be relieved of their contract with the County, effective September 7, 2013. The law firm of Finley, Miller, Cashman, Schmitt & Boye has agreed to take over the contract. Kansas Legal Services will be paid \$250 for September, with Finley, Miller, Cashman, Schmitt & Boye being paid \$750 for September.

Motion by Steve Roberts to approve the transfer of the contract. Seconded by Warren Ploeger. Motion carried.

## **EXECUTIVE SESSION**

Motion by Warren Ploeger for a 5 minute Executive Session on non-elected personnel with the three Commissioners, County Attorney Kevin Hill and County Clerk Debbie Parker present. Seconded by Steve Roberts. Motion carried. Closed 8:25 a.m. Opened 8:30 a.m. No binding action was taken.

## **TAX CHANGE ORDER**

Tax change order #2012-158 was approved and signed.

## **CONSERVATION BUDGET**

The 2014 Conservation Budget was presented for signatures.

## **HORTON SENIOR CITIZENS BUILDING**

Keith Olsen reported that the Horton Senior Citizens Building has a roof leak and requested assistance with repairs. No decision was made at this time.

### **HAMLIN ROAD PROJECT**

Donna Crawford, Grant Writer for the Hamlin Road Project, discussed the final billings for the Hamlin Road Project. Crawford stated that since the total amount spent was over budget, the County and Township would have to confer on how to pay for that overage. County Clerk Debbie Parker pointed out an error in Crawford's figures, showing that the County was actually \$1,922.72 under budget. Crawford thanked Parker for finding the error and agreed that the Project is now under budget. Crawford requested a few more documents before the Project can be finalized.

### **HIGHLAND COMMUNITY COLLEGE**

David Reist, Craig Moser and Wendell Ganstrom, Highland Community College, expressed concerns with 230<sup>th</sup> Street near the Highland College Klinefelter Farm & Conference Center in Brown County. Ganstrom stated that Hiawatha Township has limited funds to repair the road and ditches. The College is requesting that Brown County assume ownership and maintenance of the road.

Steve Roberts asked if the College had any funds to repair and oil the road. Options were discussed for improving and maintaining the road as a joint venture. Roberts will contact Hiawatha Township on the viability of maintaining the road.

### **BANKING ACCOUNTS**

Motion by Warren Ploeger to give County Clerk Debbie Parker and Treasurer Cheryl Lippold the authority to add and remove names from the Banking signature cards; and to add the Chairman's name to the Microloan banking account. Seconded by Keith Olsen. Motion carried.

Motion by Steve Roberts to adjourn. Seconded by Keith Olsen. Motion carried. Meeting adjourned at 9:41 a.m. The next meeting will be Monday September 16, 2013.