

OFFICE OF COUNTY CLERK

January 14, 2013

The Board of Brown County Commissioners met in regular session with the following members present: Chairman Steve Roberts, Warren Ploeger and Keith Olsen. Also present were County Clerk Debbie Parker and Deputy County Clerk Marla Hathhorn. County Attorney Kevin Hill was present for a portion of the meeting. Steve Roberts opened the meeting at 8:00 a.m.

PAYROLL

The January 9, 2013 payroll was approved as follows:

General	\$61,211.30
Road & Bridge	12,501.06
Election	1,405.77
Appraiser	5,088.46
Noxious Weed	372.00
ACC	6,355.08
JJA Core	7,811.28
ACE Fund	728.32
Services for Elderly	1,615.25
Solid Waste	4,152.81
Court Trustee	6,720.65
Employee Ben FICA	6,367.37
Employee Ben KPERS	7,311.18
State Unemploy/Work Comp	-316.83
Insurance	-2,389.97
TOTAL	\$118,933.73

SHERIFF

Sheriff John Merchant reported 21 inmates currently in the Brown County Jail. Merchant reported on the death of an elderly male who had slid off the road near 300th and 310th on Redbud Road. It appears the out of state man attempted to walk for help and passed away. Identification is being withheld pending notification of family.

EXECUTIVE SESSION

Motion by Warren Ploeger for a 5 minute Executive Session on non-elected personnel with the three Commissioners, County Clerk Debbie Parker, Sheriff John Merchant and Deputy Rich Lehmkuhl present. Seconded by Keith Olsen. Motion carried. Closed 8:05 a.m. Opened 8:10 a.m. No binding action was taken.

Motion by Warren Ploeger to extend the Executive Session for another 5 minutes with the same persons present. Seconded by Keith Olsen. Motion carried. Closed 8:10 a.m. Opened 8:15 a.m. No binding action was taken.

TRANSFER STATION HOURS

Commissioner Warren Ploeger announced that during the winter, the Brown County Transfer Station will now close at noon on Saturdays. An announcement will be sent to the media.

MINUTES

Motion by Keith Olsen to approve the January 7, 2013 minutes. Seconded by Warren Ploeger. Motion carried.

HAMLIN ROAD PROJECT GRANT POLICIES

County Clerk Debbie Parker presented many the policies required in obtaining the Hamlin Road Project Grant. The required policies and motions are as follows:

Motion by Keith Olsen to approve the Code of Ethics. Seconded by Warren Ploeger. Motion carried.

Motion by Warren Ploeger to approve the Kansas Procurement Procedure Policy. Seconded by Keith Olsen. Motion carried.

Motion by Keith Olsen to approve a Brown County Purchasing Policy. Seconded by Warren Ploeger. Motion carried.

Motion by Keith Olsen to approve a Brown County Civil Rights Complaints Policy. Seconded by Warren Ploeger. Motion carried.

RESOLUTION #2012-16

Motion by Warren Ploeger to approve #2012-16, relating to the Establishment of a Drug-Free workplace and providing prohibitions for the use, possession or manufacture of illegal drugs or substances, and penalties pertaining thereto. Seconded by Keith Olsen. Motion carried.

APPRAISER

Appraiser Paula Jones discussed the State Assessment Report, the status of the old jail building and a taxpayer complaint.

TAX CHANGE ORDERS

Tax change orders #2012-87 and #2012-91 were approved and signed.

OATH OF OFFICE

District Court Judge James Patton administered the oath of office to elected officials Commissioner Warren Ploeger, Commissioner Keith Olsen, County Clerk Debbie Parker, County Attorney Kevin Hill, Treasurer Cheryl Lippold, Register of Deeds Nellie Brockhoff and Sheriff John Merchant.

RE-ORGANIZATION OF BOARD OF COMMISSIONERS

The new Board of Brown County Commissioners, Steve Roberts, Warren Ploeger and Keith Olsen, convened for re-organization purposes.

BROWN COUNTY CHAIRMAN 2013

Motion by Warren Ploeger to appoint Keith Olsen as the 2013 Brown County Commission Chairman. Seconded by Steve Roberts. Motion carried.

RESOLUTION #13-01

Motion by Warren Ploeger to approve Resolution #13-01, which appoints Keith Olsen as 2013 Brown County Commission Chairman. Seconded by Steve Roberts. Motion carried.

RESOLUTION #13-02

Motion by Steve Roberts to approve Resolution #13-02, which designates the following as the official 2013 Brown County Banks: for checking and investments—Citizens State Bank & Trust Company and Morrill & Janes State Bank; and for investments—Community National Bank, Farmers State Bank, Hiawatha National Bank, Union State Bank, and United Bank of Kansas. Seconded by Warren Ploeger. Motion carried.

RESOLUTION #13-03

Motion by Warren Ploeger to approve Resolution #13-03, which designates the Horton Headlight as the 2013 legal Brown County newspaper, with the Hiawatha World to also publish many of the same legal publications as needed. Seconded by Steve Roberts. Motion carried.

RESOLUTION #13-04

Motion by Steve Roberts to approve Resolution #13-04, approving the 2013 Brown County Personnel Policy effective January 1, 2013. Seconded by Warren Ploeger. Motion carried.

RESOLUTION #13-05

Motion by Warren Ploeger to approve Resolution #13-05, which adopts the GAAP Waiver policy for auditing purposes. Seconded by Steve Roberts. Motion carried.

RESOLUTION #13-06

Motion by Warren Ploeger to approve Resolution #13-06, to adopt the KCAMP bylaws and interlocal cooperation agreement for 2013. Seconded by Steve Roberts. Motion carried.

RESOLUTION #13-07

Motion by Steve Roberts to approve Resolution #13-07, to adopt the KWORCC bylaws and interlocal cooperation agreement for 2013. Seconded by Warren Ploeger. Motion carried.

Motion by Steve Roberts to adjourn. Seconded by Warren Ploeger. Motion carried. The meeting adjourned at 9:13 a.m. The next regular meeting will be held Tuesday January 22, 2013, due to the observance of the Martin Luther King, Jr, Holiday.