

## **OFFICE OF COUNTY CLERK**

August 27, 2012

The Board of Brown County Commissioners met in regular session with the following members present: Chairman Steve Roberts, Warren Ploeger and Keith Olsen. Also present were County Clerk Debbie Parker and Deputy County Clerk Marla Hathhorn. County Attorney Kevin Hill was present for a portion of the meeting. Steve Roberts opened the meeting at 8:00 a.m.

## **PAYROLL**

The August 22, 2012 payroll was approved as follows:

General	\$55,120.02
Road & Bridge	12,626.96
Election	205.77
Appraiser	4,986.34
Noxious Weed	2,135.32
ACC	7,790.16
JJA Core	10,188.16
Services for Elderly	2,224.13
Solid Waste	2,825.00
Court Trustee	7,247.63
Sp MVT	1,200.00
Employee Ben FICA	5,928.82
Employee Ben KPERS	6,340.90
State Unemploy/Work Comp	-440.71
Insurance	-7,707.69
<b>TOTAL</b>	<b>\$110,670.81</b>

## **SHERIFF**

Sheriff John Merchant reported there are 19 inmates currently in the Brown County jail.

## **ROAD CLOSURE**

Keith Olsen reported viewing the road that a landowner had requested to be closed. Both landowners have agreed to the road closure and there are no utilities involved. County Clerk Debbie Parker will start the procedures to close the road.

## **BURN BAN LIFTED**

Motion by Warren Ploeger to lift the Brown County burn ban. Seconded by Keith Olsen. Motion carried.

## **MINUTES**

Motion by Warren Ploeger to approve the minutes of the August 20, 2012 regular meeting. Seconded by Keith Olsen. Motion carried.  
Motion by Warren Ploeger to approve the August 20, 2012 minutes for the August 7, 2012 Primary Election Canvassing Recount meeting. Seconded by Steve Roberts. Olsen abstained from voting due to the fact that the recount was for the District 2 Commissioner position. Motion carried.

## **PURCHASE ORDER**

District Court Clerk Lela Smith-Middendorf presented Purchase Order #3752 to Manatron for \$7,162 for a computer server and installation. The Purchase Order was approved.

## **REVENUE IN LIEU OF TAX**

Motion by Keith Olsen to approve the cooperation agreement, as amended, with the Housing Authority of the Iowa Tribe of Kansas for Low Income Housing (Revenue in Lieu of Tax). Seconded by Warren Ploeger. Motion carried.

## **COURTROOM ELECTRICAL**

Custodian Buzz Siebenmorgen and County Attorney Kevin Hill discussed the need for additional electrical outlets in the Courtroom. The electrical wire would need to be laid beneath the carpet to reach the Counsel tables. Siebenmorgen will contact a professional to properly relay and stretch the carpet.

## **NOTARIES**

Appraiser Paula Jones and Register of Deeds Nellie Brockhoff discussed the cost of having a Notary in their respective offices. They asked that the Commissioners Fund pay for the Notaries requested in their offices. Jones asked for a definition of "County Business" to use when notarizing documents. She was advised to contact County Attorney Kevin Hill for a definition.

## **DATA COLLECTORS**

Appraiser Paula Jones reported problems for the data collectors when residents question them as to their identification. Badges are worn by the data collectors. It was suggested that Business Cards be carried by the data collectors to hand out for identification. Jones will get business cards printed and handed out.

#### **MAPLE LEAF FESTIVAL**

Motion by Keith Olsen to approve the Hiawatha Chamber of Commerce request for use of the Courthouse grounds and first floor restrooms for the Maple Leaf Festival on Saturday October 6, 2012. Seconded by Warren Ploeger. Motion carried.

Motion by Keith Olsen to adjourn. Seconded by Warren Ploeger. Motion carried. Meeting adjourned at 9:14 a.m. The next meeting will be Friday August 31, 2012, to approve the month end bills.