

## OFFICE OF COUNTY CLERK

November 22, 2010

The Board of Brown County Commissioners met in regular session with the following members present: Chairman Warren Ploeger, Steve Roberts and Keith Olsen. Also present were County Clerk Debbie Parker and Deputy County Clerk Marla Hathorn. Warren Ploeger opened the meeting at 8:00 a.m.

### PAYROLL

The November 17, 2010 payroll was approved as follows:

General	\$51,190.49
Road & Bridge	11,167.83
Election	1,338.40
Appraiser	4,698.46
Noxious Weed	1,193.50
Fed Match	739.42
ACC	8,797.98
JJA Core	8,577.20
JJA Prevention	1,829.73
Fed ACE	2,218.25
Services for Elderly	2,900.43
Solid Waste	3,051.79
Court Trustee	8,014.39
Sp MVT	1,043.25
Employee Ben FICA	5,628.28
Employee Ben KPERS	5,265.75
State Unemploy/Work Comp	-574.61
Insurance	-8,701.39
<b>TOTAL</b>	<b>\$108,379.15</b>

### SHERIFF

Sheriff Merchant reported there are currently 21 inmates currently in the county jail. Merchant is promoting a program called SAFE (Seatbelts are for Everyone). The focus of this program is to promote seatbelt usage especially in the teenage driver age group. A \$1,500 grant was received from KDOT to start the project.

### TREASURER

Cheryl Lippold, Treasurer, reported problems with the new Motor Vehicle program scheduled for the first week of July 2011. Lippold proposed extended hours for the week before the program begins.

### KDOT

Eric Deitcher, KDOT, discussed the Federal Funds Exchange Program for local agencies.

### TAX CHANGE ORDER

Tax change order #2010-9 were approved and signed.

### 2011 HOLIDAYS

Motion by Warren Ploeger to approve the 2011 Holidays for Brown County. Seconded by Steve Roberts. Motion carried.

New Year's Day	Monday January 3, 2011
Martin Luther King Day	Monday January 17, 2011
Presidents Day	Monday February 21, 2011
Memorial Day	Monday May 30, 2011
Independence Day	Monday July 4, 2011
Labor Day	Monday September 5, 2011
Veterans Day	Friday November 11, 2011
Thanksgiving Holiday	Thursday November 24, 2011 Friday November 25, 2011

Christmas Holiday

Friday December 23, 2011  
Monday December 26, 2011

#### **EXECUTIME/AOD**

County Clerk Debbie Parker and IT Director Sandy Carter discussed the problems with the proposed time management program. Parker would like to cancel the AOD program and switch to the Executime program sometime next year. Manatron will continue to support TEAM through 2011. Carter reported the Executime program will cost an initial \$6,500 with an additional \$440 per month for support and training. Parker has budgeted monies available to fund the program. Motion by Steve Roberts to cancel the AOD program and switch to the Executime program. Seconded by Keith Olsen. Motion carried.

#### **MINUTES**

Motion by Steve Roberts to approve the November 15, 2010 minutes. Seconded by Keith Olsen. Motion carried.

#### **BROWN COUNTY EMPLOYEE INSURANCE**

County Clerk Debbie Parker reviewed the insurance premiums for 2011 with the Board of Commissioners.

#### **BROWN COUNTY EMPLOYEE RAISES**

Raises for Brown County Employees in 2011 were discussed.

Motion by Steve Roberts to allow Department Heads to promote employees within their offices at their discretion. Seconded by Keith Olsen. Motion carried.

Motion by Warren Ploeger to approve a 50 cent per hour raise for all Brown County Employees starting with the first payroll in 2011. Seconded by Steve Roberts. Motion carried with Roberts and Ploeger voting aye and Olsen voting nay.

#### **EXECUTIVE SESSION**

Motion by Warren Ploeger for a 10 minute Executive Session on non-elected personnel with the three Commissioners and County Attorney Kevin Hill present. Seconded by Steve Roberts. Motion carried. Closed 10:20 a.m. Opened 10:30 a.m. No binding action was taken.

Motion by Warren Ploeger for a 10 minute Executive Session on non-elected personnel with the three Commissioners, County Attorney Kevin Hill and County Clerk Debbie Parker present. Seconded by Steve Roberts. Motion carried. Closed 10:31a.m. Opened 10:41 a.m. No binding action was taken.

Motion by Steve Roberts to adjourn. Seconded by Keith Olsen. Motion carried. Meeting adjourned at 10:48 a.m. The next meeting will be held Tuesday November 30, 2010, to approve the month end checks.