

## **OFFICE OF COUNTY CLERK**

September 20, 2010

The Board of Brown County Commissioners met in regular session with the following members present: Chairman Warren Ploeger, Steve Roberts and Keith Olsen. Also present were County Clerk Debbie Parker and Deputy County Clerk Marla Hathorn. County Attorney Kevin Hill was present for a portion of the meeting.

Warren Ploeger opened the meeting at 8:00 a.m.

### **TRANSFER STATION**

Charlie Brockhoff and Carol Hanrahan, Transfer Station, discussed the need for a computer software installation and upgrade at the Transfer Station. Motion by Warren Ploeger to authorize the purchase of the Interact Version 5 from Hammel Scale Company at a cost of \$9,100. Seconded by Steve Robert. Motion carried.

### **SHERIFF**

Sheriff Merchant reported there are currently 17 inmates in the county jail. Merchant also reported on numerous service calls and arrests. Dispatch was switched to the new jail Friday, September 17, 2010.

### **KCAMP DEFENSIVE DRIVING COURSE**

County Clerk Debbie Parker reported that Brandon Mann of KCAMP will conduct a Defensive Driving Course on October 27 and 28, 2010. Employees from the Sheriff's department, Noxious Weed and Road & Bridge departments are requested to attend the course. Other County employees are also eligible to attend.

### **COURTHOUSE SIDEWALKS**

Steve Roberts reported that the Courthouse Square handicapped ADA sidewalk approaches were not in compliance. The new approaches currently being installed will be in compliance.

### **MINUTES**

Motion by Steve Roberts to approve the September 13, 2010 minutes. Seconded by Keith Olsen. Motion carried.

### **CD BID OPENING**

Treasurer Cheryl Lippold was present for the bid opening on a \$500,000 CD, currently held at Hiawatha National Bank. Bids were as follows: Hiawatha National Bank with a bid of 1.14%; Union State Bank with a bid of 1.05%.

Motion by Steve Roberts to cash the \$500,000 CD and deposit it into Brown County's Treasury Index account, which is earning 1.51%. Seconded by Warren Ploeger. Motion carried.

### **2010 AUDIT CONTRACT**

Motion by Warren Ploeger to approve and sign the 2010 Audit Contract with Lowenthal, Webb & Odermann, PA, with the amount not to exceed \$12,610. Seconded by Keith Olsen. Motion carried.

### **SHERIFF PHONE BILLS**

Steve Roberts reported he had reviewed the Sheriff's Department's phone bills for June and July 2010, as required by the Brown County Personnel Policy.

### **TREANOR ARCHITECTS**

Tim Cummins of Treanor Architects and Danny Martin of Straub Construction discussed change orders, sally port doors and the final punch list. Sheriff John Merchant and Deputy Brett Hollister were also present.

Motion by Warren Ploeger to adjourn. Seconded by Steve Roberts. Motion carried. Meeting adjourned at 10:28 a.m. The next meeting will be held Monday September 27, 2010.