## OFFICE OF COUNTY CLERK

The Board of Brown County Commissioners met in special session with the following members present: Chairman Dwight A. Kruse, Keith Olsen, and Richard L. Lehmkuhl. Also present were Brown County Clerk, Melissa Gormley. Brown County Attorney, Kevin Hill, was present via video conference. Chairman Kruse opened the meeting at 1:00 p.m. The Pledge of Allegiance was recited by all. Richard Lehmkuhl led the meeting with a prayer.

## COVID-19

Chastity Schumann, NEK Health Department, was available to speak with the commissioners. Brown County has no confirmed cases.

Brown County Elected Officials and Department Heads were available to discuss concerns of COVID-19. Most offices have already suspended services or cut back on services.

Brown County Attorney, Kevin Hill, spoke to the commission concerning KOMA. Hill suggested the commission designate one commissioner to be able to act on emergencies.

Motion by Keith Olsen to appoint Dwight Kruse to be emergency contact for County Health. Seconded by Richard Lehmkuhl. Motion carried.

Discussion was had about curbside pick-up. Department Heads want to see citizens send mail so there will be no person to person contact. Commissioners agreed. Clerk of the District Court, Joy Moore, stated that some people will still need to have access to their system. Brown County Register of Deeds, Nellie Brockhoff stated that she would need to allow abstractors in to view books. The commissioners agreed. Brown County Sheriff, John Merchant requested all employees use one door.

Motion by Keith Olsen to adopt the Brown County Internal Changes due to COVID-19 with the exceptions mentioned to be put into effect March 19, 2020, at 4:30 p.m. including closing of the courthouse to the general public. Seconded by Richard Lehmkuhl. Motion carried.

Motion by Richard Lehmkuhl to adjourn. Seconded by Keith Olsen. Motion carried. The meeting adjourned at 2:20 p.m. The next regular meeting will be held on Monday, March 23, 2020, at 8:10 a.m.

ATTEST:

APPROVED BY:

MELISSA GORMLEY, COUNTY CLERK

DWIGHT A. KRUSE, CHAIRMAN

KEITH OLSEN, MEMBER

RICHARD L. LEHMKUHL, MEMBER