

**November 24, 2008**

**OFFICE OF COUNTY CLERK**

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November 24, 2008

The Board of Brown County Commissioners met in regular session with the following members present: Chairman Steve Roberts, Warren Ploeger and Glen Leitch. Also present were County Clerk Debbie Parker, Deputy County Clerk Marla Hathhorn and District 2 Commissioner Elect Keith Olsen. County Attorney Kevin Hill was present for a portion of the meeting. Steve Roberts opened the meeting at 8:00 a.m.

The November 19, 2008 payroll was approved as follows:

General	\$44,357.33
Road & Bridge	11,243.38
Election	1,189.77
Appraiser	4,132.74
Noxious Weed	823.16
Diversions	396.00
ACC	9,143.18
JJCR	8,428.43
JJPR	1,788.32
Services for Elderly	2,752.71
Solid Waste	3,026.94
Court Trustee	7,435.11
Special MVT	988.61
Employee Ben FICA	5,026.93
Employee Ben KPERS	3,500.02
State Unemploy/Work Comp	-325.50
Insurance	-6,473.86
<b>TOTAL</b>	<b>\$97,433.27</b>

**EXECUTIVE SESSION**

Motion by Warren Ploeger for a 10 minute Executive Session on non-elected personnel with the three Commissioners, County Clerk Debbie Parker and Deputy County Clerk Marla Hathhorn present. Seconded by Glen Leitch. Motion carried. Closed 8:03 a.m. Opened 8:11 a.m. No binding action was taken.

**MINUTES**

Motion by Warren Ploeger to approve the November 17, 2008 minutes. Seconded by Glen Leitch. Motion carried.

**NEKCAP BOARD APPOINTMENT**

Motion by Glen Leitch to re-appoint Jim Scherer as Brown County's representative to the NEK-CAP Board of Directors. Seconded by Warren Ploeger. Motion carried.

**EXECUTIVE SESSION**

Motion by Warren Ploeger for a 5 minute Executive Session on non-elected personnel with the three Commissioners, Treasurer Cheryl Lippold, County Clerk Debbie Parker and Deputy County Clerk Marla Hathhorn present. Seconded by Glen Leitch. Motion carried. Closed 8:20 a.m. Opened 8:25 a.m. No binding action was taken.

**SHERIFF**

Under Sheriff Mickey Gruber presented the Sheriff's report for the past week. There are currently 22 inmates housed at the jail. Sheriff Merchant and Under Sheriff Mickey Gruber will be attending the mandatory new Sheriff's training in Hutchinson, Kansas from December 8-19, 2008.

#### **JCAB/ACC**

JCAB/ACC Director Venice Sloan presented unexpended funds paperwork for signatures. Sloan reported on services available for juvenile offenders.

#### **EXECUTIVE SESSION**

Motion by Glen Leitch for a 20 minute Executive Session on land acquisition with the three Commissioners, County Attorney Kevin Hill, County Clerk Debbie Parker, and property owner Charlie Baird. Seconded by Steve Roberts. Motion carried. Meeting closed at 9:03 a.m. Meeting opened a 9:23 a.m. No binding action was taken.

#### **EXECUTIVE SESSION**

Motion by Warren Ploeger for a 10 minute executive session on non elected personnel with the three Commissioners, County Attorney Kevin Hill, and County Clerk Debbie Parker present. Seconded by Glen Leitch. Motion carried. Meeting closed at 9:25 a.m. Meeting opened at 9:35 a.m. No binding action was taken.

#### **APPRAISER LAND REVIEW**

Appraiser data-collector Curt Clark was requested to review the appraisal of land which may be purchased for the construction of the new jail.

#### **PAY SCALE STEPS**

County Clerk Debbie Parker and Treasurer Cheryl Lippold requested that the Commissioners add additional steps to the pay scales in their offices. The Commissioners requested that Parker and Lippold create an improved pay scale step schedule and present it at the next Commission meeting.

#### **2009 HOLIDAYS**

Motion by Warren Ploeger to approve the 2009 Holiday schedule. Seconded by Glen Leitch. Motion carried.

The 2009 Brown County holidays are as follows:

New Year's Day—Thursday January 1, 2009

Martin Luther King Day—Monday January 19, 2009

President's Day—Monday February 16, 2009

Memorial Day—Monday May 25, 2009

Independence Day—Friday July 3, 2009

Labor Day—Monday September 7, 2009

Veteran's Day—Wednesday November 11, 2009

Thanksgiving—Thursday November 26, 2009

Thanksgiving—Friday November 27, 2009

Christmas Eve Day—Thursday December 24, 2009

Christmas Day—Friday December 25, 2009

Motion by Steve Roberts to adjourn. Seconded by Warren Ploeger. Motion carried. Meeting adjourned at 11:06 a.m. The next meeting will be Wednesday November 26, 2008, to approve the month end bills