

January 5, 2004

OFFICE OF COUNTY CLERK

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The Board of Brown County Commissioners met in regular session with the following members present: Glen Leitch, Chairman, Warren Ploeger and Steve Roberts. Also present were County Clerk Debbie Parker and Deputy County Clerk Marla Hathhorn. Glen Leitch opened the meeting at 8:00 a.m.

MINUTES

Motion by Steve Roberts to accept the December 30, 2003 minutes. Seconded by Warren Ploeger. Motion carried.

RESOLUTION #04-01

Motion by Steve Roberts to approve Resolution #04-01, appointing Glen Leitch as Commission Chairman for 2004. Seconded by Warren Ploeger. Motion carried.

RESOLUTION #04-02

Motion by Warren Ploeger to approve Resolution #04-02, appointing Morrill & Janes Bank and Citizens State Bank as the official County banks for 2004. Seconded by Steve Roberts. Motion carried.

RESOLUTION #04-04

Motion by Warren Ploeger to approve Resolution #04-04, approving the GAAP Waiver, which will allow Brown County's audit to be prepared on the basis of cash receipts and disbursements. Seconded by Steve Roberts. Motion carried.

BG CONSULTANTS

Tom Bennett, BG Consultants, presented the contract between Brown County and BG Consultants for 2004. Motion by Warren Ploeger to enter into the 2004 bi-annual bridge inspection agreement. Seconded by Steve Roberts. Motion carried.

NEWSPAPER BID OPENING

RESOLUTION #04-03

Bids for the official Brown County newspaper of 2004 were as follows: The Hiawatha World at \$2.65 per column inch and The Horton Headlight at \$2.63 per column inch.

Motion by Steve Roberts to accept the Horton Headlight bid of \$2.63 per column inch. Seconded by Warren Ploeger. Motion carried.

Motion by Warren Ploeger to approve Resolution #04-03, appointing The Horton Headlight as the official Brown County newspaper for 2004. Information will also be published in the Hiawatha World to insure the public being informed. Seconded by Steve Roberts. Motion carried.

MICROLOAN APPLICATION PUBLIC HEARING

RESOLUTION #04-06

Nancy Gafford was present for the Microloan Application Public Hearing. Gafford explained the application will not guarantee receiving the \$100,000.00 loan, as it is highly competitive.

Motion by Steve Roberts to approve Resolution #04-06, which allows the Microloan application to be submitted. Seconded by Warren Ploeger. Motion carried.

RESOLUTION #04-05

Motion by Steve Roberts to accept Resolution #04-05, approving the Brown County 2004 Personnel Policy, with the policy being updated with the 2004 holidays, percentage of KPERS match, changes in insurance benefits, mileage reimbursement rate of 36 cents per mile, the clarification of reimbursements for meeting expenses, mileage reimbursement for personal vehicles usage, and an explanation of pay for snow day closings due to bad weather. Seconded by Warren Ploeger. Motion carried.

Motion to adjourn by Warren Ploeger. Seconded by Steve Roberts. Motion carried, meeting adjourned at 10:47 a.m. The next meeting will be held Monday January 12, 2004.