

**May 5, 2003**

**OFFICE OF COUNTY CLERK**

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The Board of Brown County Commissioners met in regular session with the following members present: Glen Leitch, Chairman, Steve Roberts and Warren Ploeger. County Attorney Kevin Hill was present for a portion of the meeting. Also present was County Clerk Debbie Parker and Deputy County Clerk Marla Hathhorn.

Glen Leitch opened the meeting at 8:00 a.m.

**SHERIFF**

Lamar Shoemaker, Sheriff, reported a quiet weekend. The trip to the KAC meeting in Wyandotte County Kansas was discussed. Also discussed was the planning for a meeting between the Commissioners and the Kickapoo Tribe and the Iowa Tribe regarding applying for the Homeland Security Grant.

**CUSTODIAN POSITON**

Buzz Siebenmorgen, Custodian, discussed hiring a part-time custodian to replace Barbara Gaede when she retires. An advertisement will be placed for a 25 hour per week employee, who will work from 1-6 p.m. Bids will be let for mowing the Courthouse lawn. A memo will be sent to each office in the Courthouse directing them to sack their trash at the end of each workday, with the custodians hauling the trash out. This memo will be effective as of June 1, 2003. Also discussed was the boiler maintenance program.

**COMMUNITY CORRECTIONS INTERLOCAL AGREEMENT**

Kevin Hill presented a contract for signatures for the 22<sup>nd</sup> Judicial District Interlocal Cooperative Agreement between Brown, Doniphan, Nemaha and Marshall Counties, which designates Brown County as the administrative county for all JJA programs. This agreement replaces the agreement with Riley County Community Corrections. The Community Correctional Advisory Board will be the same as the JCAB Advisory Board. Motion by Warren Ploeger to sign the Interlocal Agreement. Seconded by Steve Roberts. Motion carried.

**TRANSFER STATION PART-TIME EMPLOYEE**

Approval was given for Charlie Brockhoff, Transfer Station Operator, to hire a part-time employee. The employee will work when regular employees are not available.

**MINUTES**

Motion by Warren Ploeger to approve the April 30, 2003 minutes. Seconded by Steve Roberts. Motion carried.

Motion by Warren Ploeger to adjourn. Seconded by Steve Roberts. Motion carried, meeting adjourned at 10:55 a.m.