

## MINUTES OF THE BROWN COUNTY LEPC

The LEPC met on October 28, 2020 at 3:30 p.m. at the Horton Blue Building.

Emergency Manager Don Pounds, presided and called the meeting to order.

Those present were: Steven Markham, Melissa Gormley, Don Pounds, John Merchant, Jeremy Forkenbrock, Greg Bebermeyer, Stephanie Knudson, Curtis Stahal, Sarah Wickman, and guest Jane Blocker, Jason Cline, Robin Downard, Bryce Haverkamp, Mark Junker, Kristina Romine and Jennifer Brockhoff. Some members met via Zoom.

Minutes from the July 29, 2020, meeting were read. Motion to approve minutes by Jason Cline. Seconded by Mark Junker. Motion carried.

Public Comment: None. The notice was published on the Brown County website since August 24, 2020.

COVID-19 review. Robin Downard gave an update on COVID-19. She stated Brown County has seen a big increase. There has been 230 total cases. Of those, 39 are active, 0 hospitalized, and 5 deaths. Downard stated the schools were doing a good job in keeping the kids safe. Vaccines are to come out in phases. With the healthcare workers and elderly to be in the first round of vaccines, then it will be available to the general public. Downards' advice is to wear masks. Pounds did a neighboring county comparison. Junker asked about the numbers of COVID cases and how they were counted. Kristine Romine stated the Health Department numbers are the most accurate.

Pounds reported on an anhydrous ammonia leak located at 270<sup>th</sup> and Coyote Road that occurred at 7:05 p.m. on 10-6-2020. Pounds described the action taken by emergency personnel, and overall the incident took about 30 minutes.

Curtis Stahal discussed new rules being put into place for the risk management program. Ag Partners will begin to implement the new rules in 2020 and they have until 2026 to get it done. He discussed the packets which included the emergency plan and contacts, safety data sheets, worst case scenario map, table top exercise, site visit invite, and site visit conducted. John Calhoon would like educational material given to dispatchers. Jeremy Forkenbrock stated it is key for dispatch to know EMT does not have the proper gear, but fire departments do.

Old business: None.

Election of Officers effective January 1, 2021 for 2 years. Current officers are:

Chairperson: Don Pounds

Vice Chairperson: John Merchant

Secretary/Treasurer: Melissa Gormley

Information Coordinator: Greg Bebermeyer

Don Pounds opened the floor for nominations of new committee members. Motion by Jeremy Forkenbrock to appoint Don Pounds chairperson. Seconded by John Merchant. Move to cease nominations by Curtis Stahel. Seconded by Steve Markham. Motion carried.

Motion by John Merchant to appoint Jeremy Forkenbrock to vice chairperson. Seconded by Jason Cline. Move to cease nominations by Curtis Stahel. Seconded by John Merchant. Motion carried.

Motion by Stephanie Knudson to appoint Melissa Gormley to secretary/treasurer. Seconded by Jeremy Forkenbrock. Move to cease nominations by Curtis Stahel. Seconded by John Merchant. Motion carried.

Motion by John Calhoon to appoint Stephanie Knudson to Information Coordinator. Seconded by John Merchant. Motion by Stephanie Knudson to appoint Greg Bebermeyer. Seconded by Jeremy Forkenbrock. The committee then had to vote by ballot. Those meeting via zoom took turns turning off their cameras and voting by a raise of hand. Results were Greg Bebermeyer 10 and Stephanie Knudson 7.

New business: None.

Comments: None.

Next meeting will be Wednesday March 31, 2021. Nathan Gray will be in charge of finding a location.

Don Pounds adjourned the meeting at 4:41 p.m.