

## More Information:

To review a current copy of the Neighborhood Revitalization Plan, please visit the Brown County Clerk, located in the Brown County Courthouse, 601 Oregon, Hiawatha, KS 66434.

A list of current participating taxing districts can also be found at the County Clerk's office.

It is strongly recommended that local, in county contractors and suppliers are used in all Neighborhood Revitalization projects.

## The current rebate scale is as follows:

Year 1 75%

Year 2 75%

Year 3 75%

Year 4 75%

Year 5 75%

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# Brown County Neighborhood Revitalization Plan 2016-2025

How it Works, How to  
Qualify, Where to Apply

## Brown County Courthouse

Brown County Appraiser  
601 Oregon, Hiawatha, KS 66434  
785-742-7232  
[brappraiser@brcoks.org](mailto:brappraiser@brcoks.org)

# Procedures and Information regarding the Neighborhood Revitalization Plan

1. Prior to the commencement of construction, an "Application to Qualify and Participate" must be completed and conditionally approved by the County Appraiser's office. A non-refundable application fee of \$35 should be submitted at this time, along with project plans, specifications, etc. as required to adequately describe the project. The project should increase the appraised value of the property in excess of \$15,000.

2. Upon notice of conditional approval by the County Appraisal staff, the project may proceed. On or near January 1st, following the application, Part III of the application must be completed and submitted to the County Appraiser's office. This form is for the reporting of current status of the project and whether it is complete or what portions may be finished. Completion date of the project will assist in determining which tax year the project will first qualify for the rebate program.

3. When the project is deemed eligible for rebates, an "Application for Rebate" form will be mailed to the owner of record for completion and submission to the County Clerk for a rebate of taxes paid. This form will be mailed on or near the same time that the tax statements are sent to those properties which continue to qualify and/or are eligible. Some projects may initially qualify for rebates, but due to depreciation or depletion, may not maintain the value threshold necessary for the qualification in the 2nd, 3rd, or 4th year of the project's life.

4. The rebate is made after all Ad Valorem and Special Assessment taxes are paid in full. It is calculated as a percent increase in the amount of property tax directly resulting from the qualified construction and improvement. An increment of 5% shall be retained for services rendered for each rebate transaction.

## The current rebate scale is as follows:

Year 1 75%  
Year 2 75%  
Year 3 75%  
Year 4 75%  
Year 5 75%

## How to Apply:

Applications may be obtained at the County Appraisers office in the Brown County Courthouse, 601 Oregon, Hiawatha, KS 66434. As noted under procedures and information, the application MUST be completed PRIOR to the start of any construction.

Once the application is filled out and returned to the County Appraiser, the Applicant agrees and acknowledges that:

1. Applicant has received, read and understands the criteria and procedures for qualification, AND
2. Applicant will follow all required procedures, AND
3. Within 15 days after project completion, will report same to County Appraisal Department, AND
4. If construction is not complete on January 1st, following approval of the application, will report same to County Appraisal Department by January 15th, AND
5. Any approval issued pursuant to this application becomes null and void one year from date of approval if construction not substantially commenced, AND
6. If construction is not completed on the second January 1st following County Appraiser's approval under Part II, such approval becomes null and void and all construction completed will not be eligible for rebates as applicable to the Neighborhood Revitalization Plan.
7. A value equal to 5% of the incremental rebate in tax will be withheld annually for administration
8. Appraiser's office will complete a final inspection

